



## 2018 RV Show & Sale

### **INGRESS PLAN: BOOTH**

Welcome to the RV Show & Sale and to the expanded third floor of the RBC Convention Centre!

If you have any questions after reading this document, please call or email us. Better to ask now than to drive around in circles later.

Office Phone: 204-256-1916 or Email: ameytradeshows@gmail.com

**Move-in Times:** Please move-in at the time that works best for you.

- Wednesday, March 7th starting at 12:00 PM, ending at 6:00 PM
- Thursday, March 8th starting at 9:00 AM, ending at 12:00 PM
- Move-out instructions will be given to you during the show. Hint, it starts at 5:10 PM on Sunday and ends when we are done. 😊

If you have a basic/simple set-up you can access the third floor within the above times that works best for you. Please use the freight elevator access from the UP (Upper Parking Lot/) of the RBC Convention Centre to the third floor. Please bring your own dollies/rollers. We have a limited supply.

For those of you that have a more difficult display or you need to drop off material, please use the ramp on the SW corner, North building; access from Edmonton. Parking is NOT permitted on the ramp. As at the airport...*"the red zone is for loading and unloading only!"* Unload and then please move your vehicle. Set-up when you have parked.

Move-in or set-up will not be allowed after 12:00 PM Thursday. NOTE: The media may be on-site doing interviews and filming between 12:00 PM and 3:00 PM on Thursday. Let's be ready.



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**Exhibitor Check List:** (Please check exhibitor info on the RV Show website if you still have it on your “to-do.”)

- ✓ Show objectives.
- ✓ Exhibit designed.
- ✓ Ordered electrical.
- ✓ Ordered tables chairs, carpet, etc.
- ✓ Submitted my exhibitor insurance.
- ✓ Staff Schedule.
- ✓ Getting some rest.

### Show Hours

Thursday, March 8 <sup>th</sup>	3:00 PM – 9:00 PM
Friday, March 9 <sup>th</sup>	3:00 PM – 9:00 PM
Saturday, March 10 <sup>th</sup>	10:00 AM – 7:00 PM
Sunday, March 11 <sup>th</sup>	11:00 AM – 5:00 PM

**Dave Amey**

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# Have a great show!